

HNJ2030 Coordinating Committee

MEETING MINUTES

JULY 23, 2019

ATTENDANCE

- Maria Baron, Loretta Kelly, Yannai Kranzler, Amanda Medina-Forrester, Corynna Limerick, Marisol Meyer

OLD BUSINESS

HNJAC RECRUITMENT

- Zoom calls are set up for 6 of the 8 candidates who were contacted on 7/5
- The other two have not yet replied to the email sent to them on 7/5

HNJAC CHARTER

- Discussed and approved second edited version
- Send to current HNJAC members for final review

HNJ2030 LOGO

- Done!

NEW BUSINESS

HNJAC

- Background info document for the HNJAC being created

WEBSITE

- Office of Communications approved 7/9
- More minor edits were suggested
- Hard launch anticipated week of July 29

HP2030 IMPLEMENTATION RECOMMENDATIONS

- Communications plan needs to be developed by HNJCC and HNJAC
- Upcoming opportunities to communicate about HNJ2030 were discussed

TOPIC ACTION COMMITTEES

- Another name change so we don't have two kinds of "committees": Action Teams (ACTs)



- Discussed composition and responsibilities of the ACTs

ACTION ITEMS

- Send final charter to current HNJAC members
- Make suggested website edits and inform OIT that we're ready to launch next week
- Continue writing background info document for HNJAC
- Create ACT responsibility fact sheet for distribution